### Cash in Emergencies Toolkit Overview

#### M1 Preparedness
- **M1.1** Prepare and analyse
  - Secondary data review and analysis
  - Primary data collection and analysis
  - Baseline documentation
  - Scenario development and analysis
  - Building stakeholder engagement in CTP preparedness
- **M1.2** Develop and implement
  - Appoint a national society focal point
  - Establish a CTP technical working group
  - Develop the CTP
  - Establish a CTP technical working group
  - Appoint a national society focal point
- **M1.3** Review, learn and improve
  - Create a learning environment
  - Internal review of CTP operations
  - External evaluation of CTP operations
  - Document and disseminate learning

#### M2 Assessment
- **M2.1** Planning and preparation
  - Initial decision for cash
  - Choose assessment tools
  - Find relevant secondary data
  - Map stakeholders
- **M2.2** Cash sensitive community assessment
  - Get cash-specific information from community
  - Understand Access to market and financial services
  - Identify and quantify priority needs
  - Consolidate community finding
- **M2.3** Rapid market assessment
  - Identify key commodities and markets
  - Collect market information
  - Consolidate market findings
- **M2.4** Service providers, organisational capacity and risk analysis
  - Assess financial services
  - Assess organizational capacity
  - External evaluation of CTP

#### M3 Response Analysis
- **M3.1** Feasibility, modality and mechanism selection
  - Explore response options
  - Check if cash is feasible
  - Identify relevant comparison criteria
  - Conduct through risk analysis
  - Calculate cost-efficiency
  - Compare options and make a decision
- **M3.2** Decisions on transfer value
  - Set the value
  - Adjust the value
- **M3.3** Targeting decisions
  - Identify most affected areas
  - Adjust the value
  - Identify targeting criteria and mechanism

#### M4 Set-up & Implementation
- **M4.1** Programme set-up
  - Develop CTP operation plan
  - Internal coordination
  - Coordination with other actors
- **M4.2** Beneficiary communication and accountability
  - Develop a BCA plan
  - Build staff capacity
  - Select communication channels and tools
  - Develop messages for target audience
  - Develop feedback and complaint mechanism
- **M4.3** Service provider selection
  - Research potential service providers
  - Identify targeting criteria and mechanism
  - Adjust the value
  - Adjust the value
- **M4.4** Registration and identification
  - Plan and prepare for registration
  - Identification and authentication
- **M4.5** Distribution and encashment
  - Training and communication
  - Planning and implementing distributions
  - Encashment planning
  - Adjust the value

#### M5 Monitoring & Evaluation
- **M5.1** CTP M&E planning
- **M5.2** Programme monitoring
- **M5.3** Market monitoring
- **M5.4** CTP evaluation

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### Sub-Steps Overview

#### M1 Preparedness
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- **M1.2** Develop and implement
  - Appoint a national society focal point
  - Establish a CTP technical working group
  - Develop the CTP
  - Establish a CTP technical working group
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- **M1.3** Review, learn and improve
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### Summary

The Cash in Emergencies Toolkit Overview outlines the steps involved in preparing, assessing, planning, responding, setting up, and implementing cash transfer programs. Each phase includes detailed sub-steps and tasks, ensuring a comprehensive approach to cash assistance in emergencies.