

## MENA CVA Community of Practice

### Meeting #1 - Minutes

<b>Date:</b>	<b>Wednesday 1<sup>st</sup> September 2021 - 11:30</b> (Beirut time)
<b>Attendees:</b>	<p>Facilitator: Gabriella D'Elia</p> <p><b>Jordan Red Crescent Society:</b> Sattam Al-Hadid  <b>Lebanese Red Cross:</b> Hikmat Al Amine  <b>Libyan Red Crescent:</b> Ziad Othman  <b>Qatari Red Crescent:</b> Subhi Fahid Ejeh  <b>Syrian Arab Red Crescent:</b> Raya Ramadan, Nabeh Al-Laham  <b>British Red Cross:</b> Azim Noorani  <b>German Red Cross:</b> Joris D'havé  <b>IFRC:</b> Rania Ahmed, Hosam Faysal</p>
<b>Agenda:</b>	<ol style="list-style-type: none"> <li>1. Feedback on the draft Terms of Reference</li> <li>2. Expectations from the CoP</li> <li>3. Nomination of co-Facilitator</li> <li>4. Definition of meetings schedule</li> </ol>

#### Meeting Notes:

##### 1. Introduction

Rania Ahmed, IFRC Deputy Regional Director, opened the meeting and welcomed participants. She highlighted how the participation to the first meeting Community of Practice gives an encouraging signal on the willingness of National Societies active in the Region to initiate or scale up CVA activities, including through expanding to less traditional sectors such as health and migration. The CoP work will be led by the needs identified by National Societies, with a view to supporting more integrated programmes with a regional focus, and expanding the membership to NS who are still hesitant about CVA. The CoP will provide a safe space and encourage the sharing of lessons learned and ongoing challenges, and enhance internal accountability.

##### 2. Feedback on the ToR

The ToR are comprehensive and there were no suggestions for addition. It was agreed to include annexes to define the relation with other technical groups in the Region (eg: CaLP MENA). Some National Societies already actively participate to technical CVA/Basic Needs/Social Protection working groups in their respective countries, and can provide feedback on the draft Annexes. IFRC/Facilitator will draft Annexes and share with CoP for feedback and integrations before the next meeting.

##### 3. Expectations from the CoP

The direction of the CoP will be defined jointly by its members, with facilitation from the IFRC. Members expect the CoP to clearly define its relationship with other regional/global CVA Working Groups, and avoid duplication of ongoing efforts. The CoP will take stock of the CVA work/research ongoing in the Region and collaborate with the other Working Groups when possible, or wait for their final product and tailor it to the RCRCM as needed.

Priority areas of analysis/focus mentioned in the meeting include:

- Perception of CVA in the Region
- CVA in hard-to-reach areas and protracted crises
- CVA in complex crises (e.g.: economic crisis and inflation, during COVID19 pandemic)

- Adaptation of existing RCRCM CVA tools to the Region (translation and tailoring)
- Availability of capacity building opportunities on CVA

To facilitate the identification of focus areas and gaps, a Survey will be set up in the Teams group and shared with all members. The main focus areas can be further analysed through the definition of Working Groups, as detailed in the ToR.

#### 4. Nomination of co-facilitator

The Co-facilitator will support the Facilitator in the management of the CoP. It was agreed that the facilitator will limit the workload for the co-facilitator to a minimum, not to impact on their regular tasks. The Co-facilitator will have access to all documentation related to the CoP and will cover for the Facilitator – including by organising meetings – in case of their unavailability. Members are invited to volunteer for the co-facilitator role; Lebanese Red Cross is available (with a limited commitment) if no other NSs can do so.

#### 5. Meetings schedule

The group agreed to meet every first Wednesday of the month at 11:30 Beirut time until March 2022 – the frequency of schedules will be reviewed during March 2022 meeting.

MENA CVA Community of Practice meetings schedule	
Meeting #	Date
1	1 <sup>st</sup> September, 2021
2	6 <sup>th</sup> October, 2021
3	3 <sup>rd</sup> November, 2021
4	1 <sup>st</sup> December, 2021
5	5 <sup>th</sup> January, 2022
6	2 <sup>nd</sup> February, 2022
7	2 <sup>nd</sup> March, 2022

#### 6. AOB

The group agreed to ensure an active engagement of all members, and avoid having “observer” members, as the CoP needs to be a place to share and discuss.

#### 7. Action Items:

#	Action Item	Owner(s)
1	Set up of Teams Group	Gabriella
2	Survey to identify priorities for CoP	Gabriella (set up) all members (feedback)
3	Drafting of annexes detailing relationship with other CVA WGs/organisations	Gabriella
4	Identification of co-facilitator	All members

Teams Group – link [here](#)

Link to the Survey – accessible in the Teams Channel [here](#)

**Annexes**



Draft ToR - Arabic .pdf



Draft ToR.pdf

Draft ToR – English

Endorsed on 6<sup>th</sup> October, 2021 during the CoP meeting