



**Red Cross Red Crescent Movement**  
**Cash Peer Working Group (CPWG) ToR (2023)**

**Purpose**

To establish a central point of discussion and engagement to define, coordinate, provide, advocate for and improve the quality of mainstreamed appropriate Cash and Voucher Assistance (CVA) across the Red Cross Red Crescent Movement (Movement).

**Description**

A core group of Movement stakeholders with CVA expertise forms the CPWG steering committee. They meet on a regular basis as peers to collaborate on encouraging and equipping the Movement to embrace and increase its institutional capacities in CVA. The steering committee also informs and provides guidance to the technical-working groups which are formed and tasked based on specific objectives, communicates to and from the regional CVA working groups, and supports the wider Movement cash community via the Cash Hub Platform. The CPWG has two rotating co-chairs. CPWG works through quorum decision making (50% of members).

**Background**

The CPWG was formed in 2015 and has significantly progressed the cash agenda in the Movement. This includes the development of a common Movement Strategic Framework for cash, the Counting Cash initiative and Movement wide targets as well as technical guidance, core tools and training.

The progress accomplished in CVA within the Movement positions us at the forefront of humanitarian CVA, particularly in CVA preparedness and multi-purpose cash transfers in emergencies. However, there remain priorities and tasks in order to maintain such advances and further institutionalise CVA. There continues to be a need for a significant change in attitudes, approaches, and trainings which the CPWG can contribute to through providing leadership, knowledge and experience, strategic support, and technical and financial resources.

**CPWG Priorities**

The CPWG will produce a specific workplan on an annual basis. All CPWG priorities are linked to opportunities and blockages of Movement institutionalisation of CVA that relate to the four Strategic Objectives of the overall Framework:

1. **Localized Response and Prepared Movement Partners:** Movement partners invest in their capacity to become cash proficient across functions and contexts, with a particular focus on local capacities and capability.
2. **Global Cash Capability:** The Movement delivers a global cash model which is predictable, replicable, and applicable to all aspects of crisis preparedness, response, and recovery.
3. **Policy and Advocacy:** The Movement institutionalizes CVA and influences the cash dialogue within the humanitarian community at global, regional, and local levels.
4. **Partnership and Innovation:** The Movement collaborates with other humanitarian actors, the private sector, and governments to provide innovative, effective, and efficient CTP at all levels from local to global.

**CPWG Membership**

The CPWG is made up of individuals with experience and knowledge of CVA who are able to contribute significantly to the group. Members of the CPWG represent their respective National Society, a National Society can only have one representative in the group at a time. It is a requirement, that CPWG members are a staff member of the National Society they represent for the entirety of their membership. CPWG members are expected to commit to membership for a minimum of 1-2 years.

Members must meet both organizational and individual criteria.

#### *Organizational profile:*

- Volume of Cash programming has reached a minimum of 1'000'000 CHF at one given stage over the past two years; or
- Financial contributions have been made to the IFRC Cash agenda (global and/or regional); or
- National Society is implementing cash preparedness on their own; or
- National Society is supporting a fellow National Society with their cash preparedness

Further, National Society members are expected to contribute to the CPWG Cash Coordinator position.

#### *Individual profile:*

- Cash expert or Disaster Management (DM) expert with CVA experience and/or mission experience
- Good verbal and written English skills
- Ability to take decisions at a technical and Movement-wide strategic level Contribution to one or more CPWG technical groups
- 15% time allocation (3-4 days per month). CPWG members must partake and contribute to tasks as well as participate in face to face meetings (three per year) and calls (three per year)

If a member for a period of time is unable to continue their responsibilities in the group, it can be agreed with the chairs to freeze the membership. However, a membership can only be put on hold for a period of six months, thereafter he/she will not be able to resume the membership before a re-visit of above criteria.

While a membership is frozen, the membership cannot be delegated. Due to above criteria, members can only enter the group based on a separate evaluation. The standing members organizationally are IFRC and ICRC, who will also act as special advisors to the Co-Chairs given the organisations they represent.

Currently, CPWG comprises of the following members:

1. 1 x International Federation of Red Cross and Red Crescent Societies (IFRC)
2. 1 x International Committee of the Red Cross (ICRC)
3. 1 x American Red Cross
4. 1 x Austrian Red Cross
5. 1 x British Red Cross
6. 1 x Danish Red Cross
7. 1 x Swiss Red Cross
8. 1 x Turkish Red Crescent
9. 1 x Netherlands Red Cross
10. 1 x Kenyan Red Cross
11. 1 x Pakistan Red Crescent Society
12. 1 x Zimbabwe Red Cross Society
13. 1 x Nepal Red Cross Society
14. 1 x Canadian Red Cross
15. 1 x Bangladesh Red Crescent Society
16. 1 x Lebanese Red Cross
17. 1 x Ethiopian Red Cross Society
18. 1 x German Red Cross

#### **Engagement**

There are four annual CPWG meetings; two face to face meetings and two virtual calls. Attendance is required, and members must not be absent in more than two meetings in a row. Members are expected to be present at minimum one out of the two-2 annual face to face meetings. Exceptions for attendance are agreed with the chairs. Hosts for the face to face meetings will rotate within in the group. At the discretion of the chairs, the CPWG can invite up to two guests per meeting dependent on thematic areas and/or geography.

When called for during special circumstances (e.g. COVID-19 CVA Response, Ukraine CVA Operation, among others) the CPWG may call on additional meetings to support information sharing and coordination around key topics.

The meeting hosts are expected to:

- Set the agenda in collaboration with the co-chairs and the CPWG coordinator
- Make logistical arrangements including booking of venue, recommendation of accommodations, and preparation of invitation letters
- Cover the costs of the meeting arrangements, if any. In order to strengthen more members' opportunity to host, arrangements to minimise costs, such as have the participants be responsible for own meals, can be arranged

Costs related to attendance are estimated to 5,000-10,000 CHF per year for travel and expenses and CPWG members are expected to cover their own costs. These costs can be included in the cash preparedness plans of action where relevant.

### **CPWG Principles**

1. Transparency - this is an open space for dialogue and discussion;
2. Equality - every member has an equal voice and an equal right to participate fully in the CPWG;
3. Representation - you are not always representing our organizations; we are meeting in the CPWG as technical peers;
4. Respectful debate - respectfully challenge each other, disagree, and engage in debate. We all focus on the outcome;
5. Result-oriented - we are always result-oriented;
6. Active engagement - we might be an informal group, but we are recognized in the Movement, and we want to maintain this through our continued active engagement;
7. Producers - We are producers;
8. Acknowledgement of contributions - we acknowledge people's time, experience and/or staff or funding contributions;
9. Inclusiveness - be mindful that English is not all's first language, e.g., when discussing and presenting

### **CPWG Co-Chair responsibilities**

The co-chairs act as focal point for the CPWG and the direct relationship with other Movement bodies. They are responsible for chairing meetings including identifying session facilitators and supporting meeting hosts in setting the agenda. In addition, they are expected to engage in broader relationship management, e.g. reaching out to the members and managing (mediating) those relationships. The chairs are also responsible and liaising with the Cash Advisory Group. Chairs are elected for a period of 18 months and can be extended for another 6 months. Extensions follow the same process as appointment of chairs.