

MENA CVA Community of Practice

Meeting #21Minutes

*The meeting #21 did take place in 14/06/2023 on teams COP series meeting.

Meeting Details & agenda:

Date:	Wednesday 14th June 2023 - 11:00 to 12.00 (Beirut time)
Attendees:	Facilitator: Nabeh Allaham/IFRC Cash centre of excellence: Nagham Sayegh Lebanese red cross: Elias Hazoury Iraqi red crescent society: Rash Younis Palestinian red crescent: Majed Batrawi Libyan red Crescent: Ziad Othman Yemen Red Crescent : Hend Wasabi
Agenda:	<ul style="list-style-type: none">• Welcome to the new CVA members in community of practice.<ul style="list-style-type: none">• Mr. Ziad Othman (Libyan red crescent).• Cash technical working group.• Cash and voucher risk register matrix.• Updates from Facilitator Cash regional road map for 2024-2025.

Meeting minutes:

This COP meeting is considered the fifth meeting in the series of COP monthly meetings in 2023. It was a good opportunity to welcome a new cash focal point from the Libyan Red Crescent to the group.

Along with giving an update on current CVA initiatives in the MENA region, like the Cash Risk Register Task Force and CVA technical Working Group and announcing the kick-off on developing the new MENA regional road map.

1. **Welcome to the new CVA members in community of practice.**

New CVA focal points from Libyan red crescent Ziad Othman, introduced himself in front of the attendance with a good inspiration to be an active member in the COP, and wishing to learn a lot from the other national society experience.

2. **CVA technical working group.**

After gathering all the interests from the national societies on participation in the main technical areas that we agreed on previously in purpose of extend and exchange the experience together in (CVA with SOP , cash for health , Cash with IM) , by the link that was shared previously with COP member , Nagham provide an updates on the members who

will be attend in this technical group , and mentioned that the door still open for a other interest member , and the first meeting will take a place in the first of July to kick off the process within two separate groups , the email will be shared soon form the CVA regional thematic lead .

the process explained the series of meeting with the main activities in each step as following:

First meeting:

- introduce the member of the group.
- Start Brainstorming on Objectives of the WG.
- Set up the potential WG timeframe and activities.
- set up the first Draft of the TOR.
- Assign a Working Group Leader

Second meeting:

- Agree on final TOR.
- Set the Clear objectives and the results for each member.
- Set a clear Plan of action on strict timeframe for the Working Group
- nominate focal points form relevant technical department to join the Working group.
- Do a baseline for each NSs.

the interested NSs to participate in the Working Group as following :

CVA/IM	CVA SOP
Lebanese Red Cross	Yemeni Red Crescent
Egyptian Red Crescent	Jordan Red Crescent
Palestinian Red Crescent	Palestinian Red Crescent
Syrian Arab Red Crescent	

3. Cash and voucher risk register matrix

The presentation was presented by Elias Hazoury who explained the process that the taskforce member went through to design and develop the Risk register from identification the Risks , and elaborate the Roots and impacts for each risk , then analysis the risk severity by understanding the likelihood and impact ,accordingly categorised the risk in different categories , and what is the suitable response strategy , at the end the mitigation measures , then he elaborate the components like (Guideline , risk terminology , Risk categories , and the risk register)¹ , in addition to that Nabeh Allaham with mentioning to the methodology of gathering the information to fill the risk register based on (individual discussion between the task force members , internal joint discussion on the participated NSs level , experience and lessons learned of the CVA focal points , and other available practices from the MENA region that reflect the different and complex context .

finished by announcing that the final risk register will be shared on the CASH HUB MEAN page to allow the CVA focal points to reach it out easily and used in designing their CVA projects.

**4. Updates from Facilitator
Cash regional road map for 2024-2025**

Referring to the cash and voucher assistance regional road map importance in leading the MENA region to identify the main interest and priorities for the National societies, the facilitator Nabeh Allaham mentioned to start thinking about developing the new version of

¹ Risk register matrix presentation: Annex 1

the road map for next two years 2024-2025 by providing any suggestions or ideas from the CVA focal points , and have a discussion with their management and what they are looking for in CVA area , and insisting on that the road map should be finalised before the end of the year to be prepared and ready.

- **AOB**

Nothing has mentioned on under this point.

Meetings schedule

The CoP meets every second Wednesday of the month at 11:00 Beirut time until March 2024 – the frequency of schedules will review during March 2024 meeting.

MENA CVA Community of Practice meetings schedule	
Meeting #	Date
1	1 st September, 2021
2	6 th October, 2021
3	3 rd November, 2021
4	1 st December, 2021
5	5 th January, 2022
6	2 nd February, 2022
7	2 nd March 2022
8	13 th April, 2022
9	11 th May, 2022
10	8 th June, 2022
11	14 th July, 2022
12	10 th August, 2022
13	14 th September, 2022
14	12 th October, 2022
15	9 th November, 2022
16	14 th December, 2022
17	11 th January, 2023
18	8 th February, 2023
19	8 th March, 2023
20	12 th April ,2023
21	10 th May 2023
22	14 th June 2023

Annex 1:



MENA CVA risk
register.pptx

Risk register matrix presentation :

Internal

