

## CASH FOR **SUPPORT SERVICES**

### TRAINING OF TRAINER

Dubai - UAE  
18-22 NOV 2024



#### COURSE LENGTH

5 days face to face and pre-training preparation activities  
*(Participants are required to attend the 5-day full course)*



#### LANGUAGE

All applicants must be fluent in both spoken and written ENGLISH language



#### NUMBER OF PARTICIPANTS

Up to 18 participants authorized by their NS or LM (for IFRC and ICRC Staff)

#### OBJECTIVE OF THE TRAINING:

The objective of this training is to expand the facilitators pool for Cash for Support Services Training and build their capacity to deliver Cash for Support Services training. Furthermore, this training will expand their expertise in Cash and Voucher Assistance (CVA) support services (Procurement, Audit and Finance) professionally and in a structured manner, ensuring that they can deliver high-quality training that enhances the overall efficiency, effectiveness, and impact of CVA programs.

The training will aim to achieve the following learning objectives:

- Expand the pool of facilitators that can deliver CFSS training within the movement.
- Build the capacity of the support services staff in CVA and build up their skills in delivering the training.
- Ensure understanding of cash modalities and delivery mechanisms, and the ability of all departments to speak the same language around CVA.
- Develop core department-specific functions for delivering CVA.
- Build and strengthen inter-departmental understanding of all the functions involved in CVA and their reliance on each other
- Share best practices among teams.

## CROSS DEPARTMENTAL OBJECTIVES:

- Response options analysis – where the departments fit and work together.
- Risk analysis as a part of modality decision making
- Monitoring – Financial (Fin) / Retail (Log) / ICT (IT)

## TARGETED AUDIENCE:

The training is designed to provide the skills and knowledge of delivering the CFSS training according to the Movement competency framework to allow the participants to undertake and facilitate the training.

The core support service departments targeted will be (, procurement, finance and Audit ). Each of these departments will have specific objectives within the training as well as cross-cutting objectives that will be targeted at all departments.



### ORGANIZATION

To be part of the Red Cross Red Crescent Movement either as volunteer or staff of a National Society, the ICRC or the IFRC



### ROLE

To have a role in either of the following areas: procurement , Audit and finance.



### PRE-TRAINING COURSES

Submit the certificates of the following trainings available at the IFRC Learning Platform:

- Introduction To Cash
- Introduction To Market
- [Cash Assistance through Financial Service Providers.](#)
- [Your Guide to Project Financial Management at IFRC.](#)
- Rapid market assessment (RAM)

## Selection criteria:

### Required

- Have at least 18 months of experience in a support services function, and be active in the support services departments (Finance, Procurement, IT, Legal, or Information Management-IM).
- The candidate must be working in the supporting services departments/units for cash programs (Procurement, Finance, and Audit ) where each department will have specific roles and responsibilities during the training.
- Skills in engaging participants, promoting discussions, and adapting content to meet different learning needs.
- Demonstrated leadership qualities, including the ability to manage group dynamics and handle difficult situations during training.
- Willingness to adapt to different training environments and participant needs
- Fluent in spoken and written English.
- Experience in emergency response.
- Demonstrated alignment with the objectives of the TOT and willingness to contribute to the overall success of the CVA program
- Authorization:
  - Have authorisation of their National Society (for NS personnel)
  - Have authorisation from their Line Manager (for ICRC and IFRC personnel)



### APPLICATION PROCESS:

The candidates are invited to submit their applications by the specified deadline. The application process entails completing and submitting an application form, ensuring a thorough representation of their qualifications and commitment to the training.

Please apply to the training through: [Application form](#)

### DEADLINE FOR APPLICATIONS:

The applications along with the completion certificates of pre-training courses, must be submitted by 12.00 mid Beirut time latest by: **23<sup>rd</sup> Oct 2024**

### METHODOLOGY:

This course is a face-to-face training with a combination of theory sessions and practical group exercises to help reinforce the learning objectives.

Pre-course online training

- Use of relevant field emergency examples
- Teamwork with rotating roles.
- Participants experiences actively sought and used as learning resources.
- Variety of experiential learning methodologies including presentations, videos, group task, activities and discussions, practical examples, individual feedback



### FOR FURTHER DETAILS, CONTACT:

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