Example 2.1.7 - Accommodation Minimum Housing Standards Checklist - Poland

*Note: This is a real example extracted from the Customer Relationship Management (CRM) System (called EspoCRM) used on the Slovakia and Poland 2022 Rental Assistance Programmes, with some adjustments.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Question** | **Responses** | **Need for Approval / Notes** |
|  | Name |  |  |
|  | Reference ID |  |  |
|  |  |  |  |
|  | The building is structurally sound without signs of potential structural issues such major cracks. | Yes/No | Yes |
|  | The housing unit is located on the ground floor or upper floors | Yes/No | Yes |
|  | The housing unit is served by the electricity network and the electricity circuit is protected with at least one circuit breaker. | Yes/No | Yes |
|  | The housing unit is connected to the potable water network. | Yes/No | Yes |
|  | The house has functioning and safe system to discharge black and grey water, either to the municipal network or to a septic tank. | Yes/No | Yes |
|  |  |  |  |
|  | **General Description** |  |  |
|  | Description of Housing Unit | e.g. An independent flat in an apartment building |  |
|  | Number of Bedrooms |  |  |
|  | Number of Living Rooms (Can include Kitchen) |  |  |
|  |  |  |  |
|  | **Security of Tenure** |  |  |
|  | Can the landlord prove ownership of property |  | Yes  Ask landlord for Land and Mortgage number - Head to:<https://ekw.ms.gov.pl/eukw_ogol/menu.do> (the website is only in Polish). Choose the section called: “Przeglądanie księgi wieczystej”. |
|  | Photo of property title (if available) |  |  |
|  | Does the landlord commit to house refugees / TCNs for a minimum period of 6 months and is positive towards the RC project? |  | Yes |
|  |  |  |  |
|  | **Location** |  |  |
|  | The location of the housing unit allows easy access to relevant public services such as transportation, school, health care, and markets (food shopping etc.)? |  | Yes |
|  |  |  |  |
|  | **Safety** |  |  |
|  | A fence or a perimeter wall is existing |  |  |
|  | All external windows and doors are lockable and in good condition |  |  |
|  | The entrance door is lockable from the inside / outside and in good condition |  |  |
|  | Balconies have a parapet with minimum height of 1.1m |  |  |
|  | All internal doors are lockable in good condition and provide adequate privacy when closed |  |  |
|  | Gas connection is safe / certified |  |  |
|  | A smoke detector is fitted internally |  |  |
|  | (If applicable) the communal stairs or fire escape are safe and functional |  |  |
|  |  |  |  |
|  | **Habitability** |  |  |
|  | All walls are plastered and painted? |  |  |
|  | The housing unit is dry and there is no significant sign of moisture or humidity. |  |  |
|  | The housing unit can be well ventilated |  |  |
|  | The indoor space is sealed with no major gaps or leaks (roof leaks, air gaps between windows and walls etc.) |  |  |
|  |  |  |  |
|  | **Utilities and Systems – Electricity, heating, water and sanitation** |  |  |
|  | The housing unit has centralized or independent heating |  |  |
|  | The housing unit is equipped with at least one flushing toilet, one shower, and a sink. |  |  |
|  | Each room has at least one lighting point and electrical socket |  |  |
|  | There is a water heater? |  |  |
|  | There is either an individual washing machine or access within the building to communal washing machines. |  |  |
|  | There is access or the potential for access to the internet. |  |  |
|  |  |  |  |
|  | **Kitchen/Living room** |  |  |
|  | The Kitchen area has a space to prepare, cook and store the food (there is a sink, stove and a fridge). |  |  |
|  | The dining area is furnished with at least one table and sufficient number of chairs |  |  |
|  | The kitchen is equipped with relevant cookware (pots, pans, lids etc.) and tableware (plates, cutlery, glasses, cups etc.) |  |  |
|  | Any other additional details to record: |  |  |
|  |  |  |  |
|  | **Bedroom** |  |  |
|  | Each adult household member has their own bed, except adult couples and infants. In case of two households sharing a housing unit, each household has at least one separate bedroom. |  |  |
|  | No more than 3 family members are sharing the same bedroom |  |  |
|  | There is a wardrobe for each bedroom (inside or outside the room). |  |  |
|  | Each bed is equipped with a mattress in a hygienic conditions? |  |  |
|  | Each bed is equipped with a pillow, one pair of sheets and a blanket for each bed in hygienic conditions? |  |  |
|  | Any other additional details to record: |  |  |
|  |  |  |  |
|  | **Accessibility** |  |  |
|  | People with disability / limited mobility can independently access the property from a public space? (i.e. leading to the property). |  |  |
|  | People with disability / limited mobility can independently enter the house and circulate in all rooms? |  |  |
|  | If located on upper floors, and for use with people with limited mobility, the building is equipped with a lift? |  |  |
|  | If for use with people who have limited mobility / elderly, the bathroom is properly equipped with appropriate hand holds/rails, and arranged to make the bathroom fully accessible? |  |  |