Tool 1.1 - Key Informant Interview – Local Authority  
Assessment of the Context (for Rental Assistance)

# Introduction

This form is an example, to speed up formulating questions for a short 30 minutes Key Informant Interview (KII) with a Local Authority staff member responsible for delivering services (e.g. head of education), and questions will need to be tailored to those you will interview and context. Ideally target areas which have experienced or are expected to receive displaced households who may be looking to access the rental housing market.

Record information with hand-notes since it is qualitative and is unlikely to be suitable for applications like KoboCollect.

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| **Section/Question** | **Notes** |
| Introduction of Interviewer | * Who you are and who you are working with * Information will be kept anonymous * How data will be used: to inform programme design, there should be no expectations that any information you share here will result in assistance passing through the local authority. * Explain how long the interview will take * Ask for consent to proceed with interview, and explain they can end the interview or withdraw at anytime. |
| How long have you been working with the local authority? | * Asked to get an understanding of the quality and reliability of the information shared. |
| Has your team been involved in assisting displaced households? How? |  |
| In general terms since the crisis began how has this impacted the local authority service you help to deliver? | * Where possible ask about other local authority services [outside of what you directly deliver], are you aware of how they have been impacted? [consider all local authority services that could be impacted which might relate to local transport, schools, health facilities etc.] |
| How is the local authority assisting with accommodating displaced people? | * Unpack the different assistance by giving them examples to prompt discussion. E.g. support to families who are hosting those displaced, collective accommodation in collective centres or planned camps, accommodation in hostels or hotel, rental subsidies to access accommodation - rooms or whole units etc. * Are there some people (e.g. marginalised communities, or large families) that are helped in different ways? |
| Do you have any information on what numbers of people are in different types of accommodation in this area? | * Useful to have a breakdown of numbers in collective centres, hostels and hotels, private rental accommodation, with hosting families etc. |
| Do you envisage or are you aware of displaced people trying to rent in the local housing market? |  |
| What barriers are you aware of that displaced people might face in accessing the rental housing market? | * Financial barriers (to pay the monthly payment or the deposit as required) Lack of proof of income * Lack of documentation * Migration status is not clear on right-to-rent for duration of rental agreement etc. * Children * Pets * Lack of private motor vehicle so need a location which has public transport access |
| Which displaced people are most likely to face additional barriers with renting housing? | * The displaced population is quite diverse, some are from x, some are from y, some are from [list ethnic minority], some have big families, some family members with disabilities. |
| Are you aware of any government initiatives or other organisations trying to assist displaced households to rent? |  |
| Are you aware of other organisations in this area offering services to displaced people that may impact the work of the Red Cross? | * To give leads on coordination, and may be broader than accommodation support. * Can help with mapping out potential referrals later. |
| Are you aware of tensions between affected displaced and host community trying to access local authority services? |  |
| Are you aware of tensions between affected displaced and host community trying to access the local housing rental market? |  |
| Do you have any recommendations to the Red Cross Red Crescent and others who might try to help affected people to access the rental housing market? |  |