Example 3.1.2 - Agreement Letter with National Society and Recipient of Rental Assistance (Tenant) + A Confirmation of the Agreement by the Landlord.

*Note: this is a real example of an agreement between NS and tenant but also signed by the property owner, where the NS sets out that they will support the tenant with rental payments, but that this is dependent on the property owner. This was used in the Bahamas as part of the Hurricane Dorian response.*

18 November 2019

Name

Address

**RE: Rental Assistance**

Dear [Name]

We would like to inform you that we have accepted you as a Beneficiary Family in the Emergency Relief for Hurricane Dorian to support you in “Cast for Rent.” Your details have been provided to us by the Ministry of Social Services & Urban Development, Department of Social Services.

We will support you with $700.00 per month over the next 6 Months (December 2019 - May 2020). The rent will be paid per month. To receive the payment, you must submit the transfer receipt to the Bahamas Red Cross Office, Jobson Avenue no later than the16th of each month. The money for the next month will not be released until we receive the transfer confirmation.

Late submission of the receipt can lead to late transfer. The responsibility lies with you as the renter to ensure that the receipt is submitted on time.

In order to start the emergency aid, we need the following information:

Your Bank Account Name

Your Bank Account Number:

Red Cross Number:

Landlord Information:

Name of landlord: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_

Address of the apartment / house where you live: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_

What is monthly rental:

TIN Number:

THE BAHAMAS RED CROSS SOCIETY,

GRAND BAHAMA CENTER

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Name], Administrator Date

With this letter you are obliged as a tenant to pay the monthly rent to the landlord by bank transfer or check.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tenant Name and Signature Date

The landlord confirms the agreement and agrees with the monthly transfer.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Landlord Date