IFRC

Cash and Voucher Assistance

Cash & Voucher Assistance in Emergencies

13 June 2025

Internal

Agenda

PART I

Why is CVA prepareness important?

Basic CVA Preparedness Checklist (CVAP)

PART II

What is the ACCESSRC?

Practical Exercise

Closing/ Questions & Answers

Why Consider Cash and Voucher Assistance?

FLEXIBILITY: meets the diverse needs of the affected populations according to their priorities

CHOICE: the beneficiary decides how, when and where to use the money.

SUPPORT FOR THE LOCAL ECONOMY: contributes to the recovery of local markets and economies,

COST EFFICIENCY: it is often a more economically and logistically efficient option.

DIGNITY: transfers power to the beneficiary, and does not impose on him/her the type of assistance he/she receives.

PART I

Internal

Why CVAP is important?

- Increases the capacity and likelihood of making appropriate use of CVA during humanitarian responses.
- Helps to reduce response time and increase the potential scale of the response
- All National Society roles can be supported to be better prepared (Finance, Logistics, HR,...).
- Preparedness is linked to National Society Development (NSD) and other initiatives (Forecast-Based Financing - FbF, PER).
- Standard Operating Procedures
- Commitment to coordination, collaboration and communication as part of preparedness ensures efficiency and accountability in CVA responses.

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CVA Preparedness Framework

LEADERSHIP COMMITMENT

PROCESSES, SYSTEMS AND TOOLS

FINANCIAL AND HUMAN RESOURCES AND CAPABILITIES

COMMUNITY PARTICIPATION AND ACCOUNTABILITY, COORDINATION

TEST, LEARN AND IMPROVE

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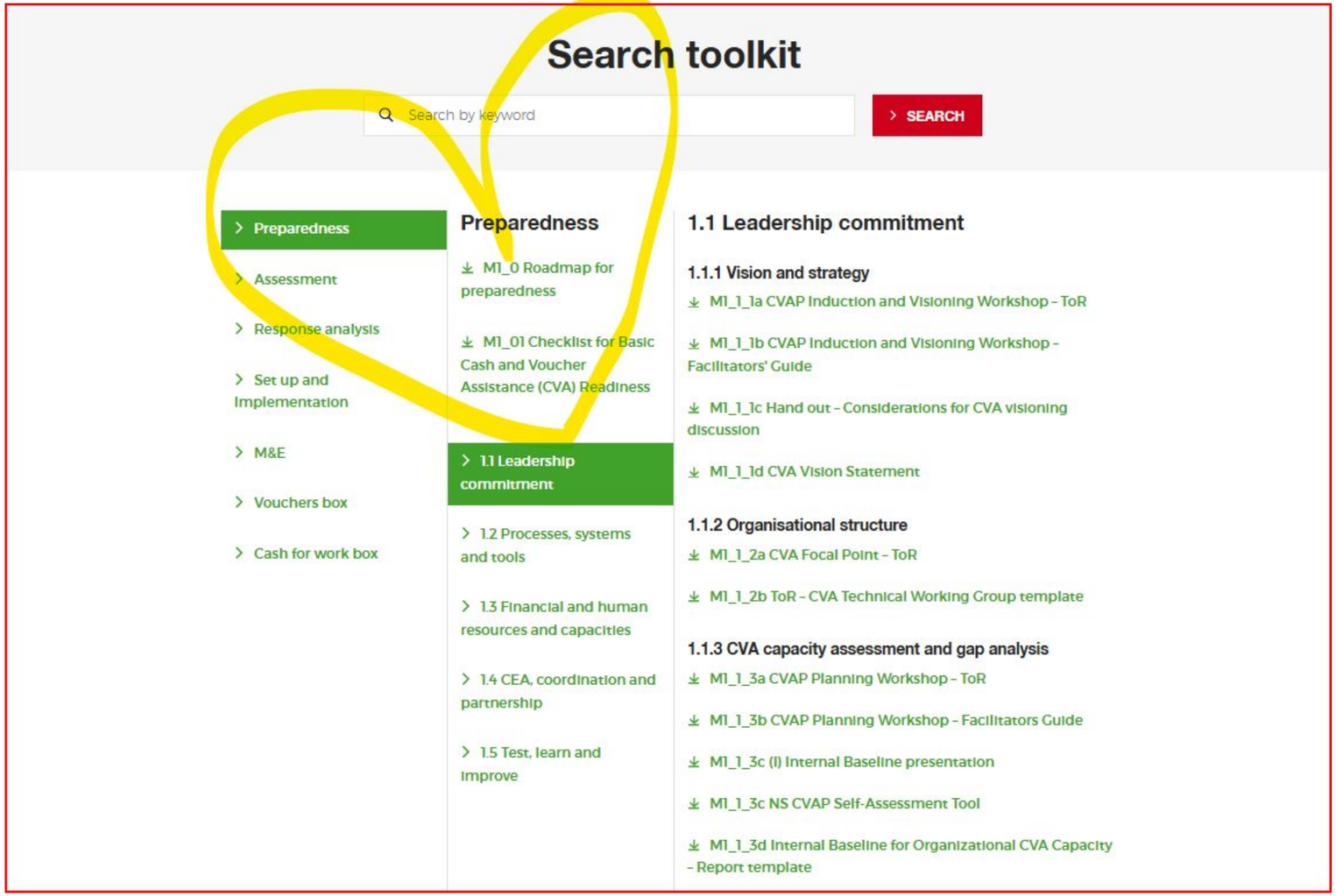
NEW RESOURCE in the CVA Toolbox



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Roadmap for CVA preparedness (CVAP)

ICRC IFRC

KEY STEPS IN THE CVAP JOURNEY

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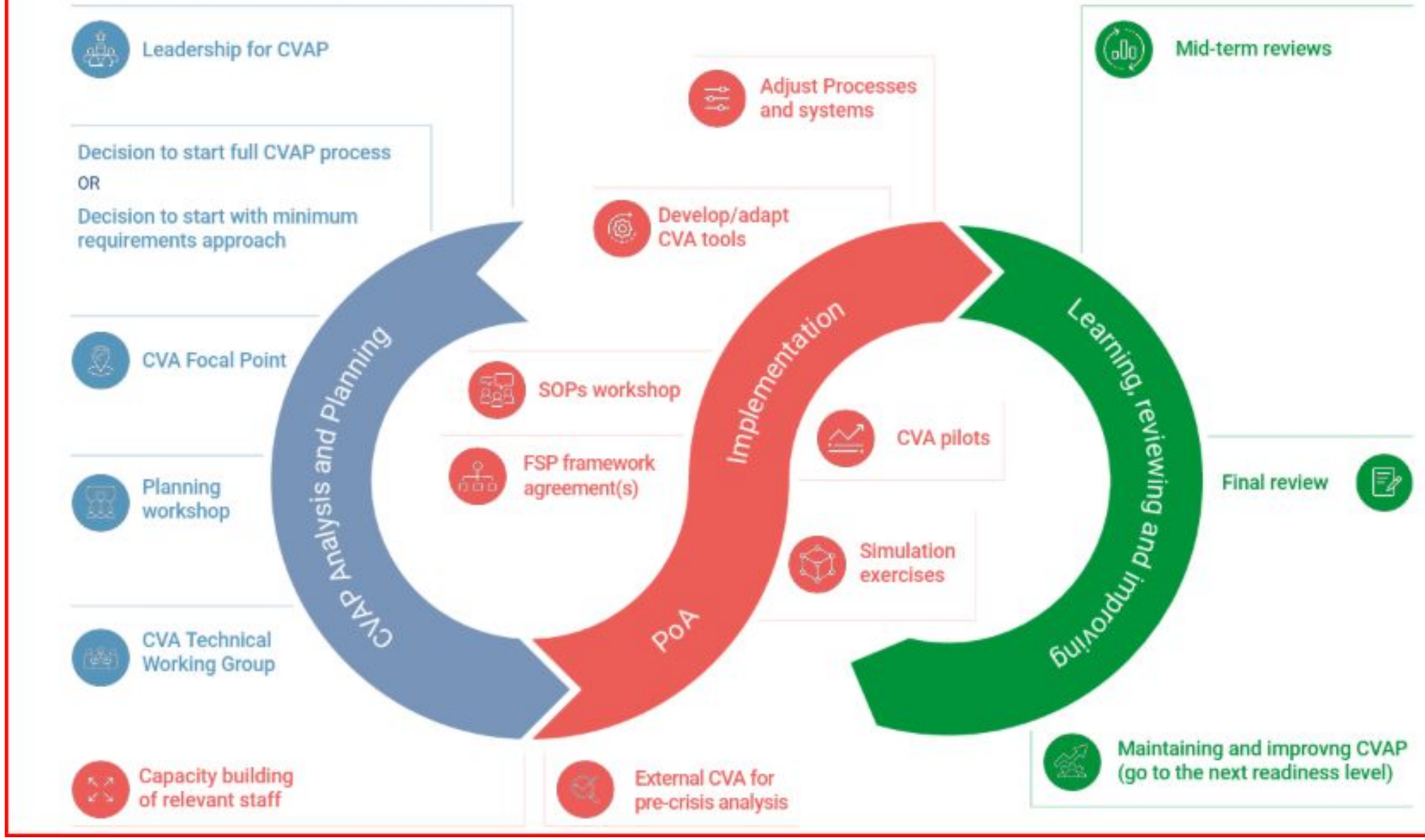
KEY STEPS IN THE CVAP JOURNEY



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Analysis and planning of Preparation in CVA

- **Leadership commitment**
- CVA awareness presentation (PPT)
- Material for induction and visioning
- workshop and vision statement

- **Focal Point PTM**
  - ToR for CVA Focal Point

- **CVAP self-assessment and preparedness planning workshop**
  - Workshop package (ToR, self-assessment tool, facilitator's guide, baselines, self-assessment templates and Action Plan - POA)

- **CVA Technical Working Group**
  - CVATechnical Working Group ToRs

Implementation of the Action Plan

- **Capacity Building of Relevant Staff**
  - CVA Competency Framework
  - CVA Competency and gap analysis tool

- **Adjust processes and systems**
  - Information Management Guidelines
  - CVA financial flows Analysis
  - Guidance on financial management of CVA

- **Develop / Adapt CVA tools**

- **Workshop on Standard Operating Procedures (SoP)**
  - Workshop materials (ToR, PPT, facilitator's guide, RACI template, SOP template)

Implementation of the Plan of Action (cont.)

- **Framework agreement(s) with Financial Service Providers (FSPs)**
  - PSF Package

- **CVA simulation exercises**
  - ToR
  - Facilitator's Guide

- **CVA Pilots**
  - ToR
  - Key decisions and considerations

Learn, review and improve

- **Lessons learned reviews (per project/response)**
  - Lessons learned workshop materials (ToR, PPT, facilitator's guide)
- **Mid-term review of CVAP preparation process**
  - Mid-term review workshop materials (ToR, facilitator's guide, review tool, presentation template)
- **Final review of the CVAP process**
  - Final review workshop materials (ToR, facilitator's guide, report template)
- **Maintain and improve CVAP (move to the next level of readiness)**
- **Linking PTM and Social Protection**

Checklist for Basic CVA Readiness

CHECKLIST FOR BASIC CVA READINESS

	DONE	Key steps For further guidance on how to implement a step, click on the link provided	Why is this important?	Links	Notes
Analysis and Planning	☐	Obtain leadership awareness and secure acceptance for CVA implementation.	Leadership acceptance ensures CVA responses are supported, strategic, and understood as a key Movement approach.	See Leadership for CVA section on Roadmap	
	☐	Train key staff on CVA basics.	Implementing a CVA response requires staff with a basic understanding of cash modalities, achieved through training key HQ and branch personnel.	See Capacity building of relevant staff section on Roadmap	
	☐	Assign a CVA Focal Point.	A CVA focal point is key for designing and implementing CVA interventions. Initially, it can be covered by general disaster response staff, but a dedicated focal point is recommended as the CVA portfolio grows or the CVAP process begins.	See CVA Focal Point section on Roadmap	
PoA implementation (setting up basic systems, procedures, and tools)	☐	Complete a CVA feasibility analysis.	A CVA feasibility analysis is crucial to confirm if CVA is a viable response option by assessing markets, FSP options, beneficiary preferences, government acceptance, and risks.	See External CVA for pre-crisis analysis on Roadmap	
	☐	Develop CVA procedures and tools.	For CVA to run smoothly, it's important to agree on who does what. This can be done using a simple RACI chart or basic guidelines, depending on what the NS prefers.	See SoPs workshop section on Roadmap	
	☐	Set up a basic data collection and management system.	A system for managing beneficiary data, even a simple one, is essential for accurate targeting, tracking assistance, and ensuring accountability. If an external FSP is involved, data must be digital, offering advantages like preventing duplication, improving transparency, and increasing efficiency.	See Guidance for Information Management in Cash and Voucher Assistance Preparedness	
	☐	Establish a safe delivery mechanism.	To deliver CVA securely and transparently, a safe delivery mechanism is needed. Working with an external Financial Service Provider (FSP) is recommended, though setting up an agreement can take 4-2 months. IFRC global payment solutions can be used as a temporary option.	See FSPs Framework Agreement section on Roadmap	
	☐	Establish a basic monitoring system.	A basic monitoring system ensures the response stays on track and enables the NS to quickly resolve issues and make adjustments when needed.	See Roadmap for monitoring and evaluation (M&E)	
	☐	Establish a basic feedback mechanism.	Basic feedback mechanisms are essential to ensure transparency, accountability, and address concerns effectively.	See Tip sheet on CEA for CVA	
	☐	Conduct small-scale CVA pilots to test systems.	If the NS is new to CVA, starting with small-scale pilot interventions is recommended to test capacities, procedures, and tools.	See TOR for conducting a CVA pilot project	
Learning, reviewing and improving	☐	Collect lessons learned and improve.	Collecting learnings from CVA pilots or responses is crucial to strengthen capacities for larger, more complex CVA and begin the path to full CVA preparedness	See Draft TOR for CVA Lessons Learned Review	

To download and edit this checklist, click here.

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QUESTIONS?

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PART II

Beneficiary’s experience with AccessRC

by Jeff Paddock American Red Cross

- ✔ Establish a basic data collection and management system (information management).
- ✔ Establish a secure delivery mechanism
- ✔ Establish a basic monitoring system
- ✔ Establish a basic feedback mechanism.

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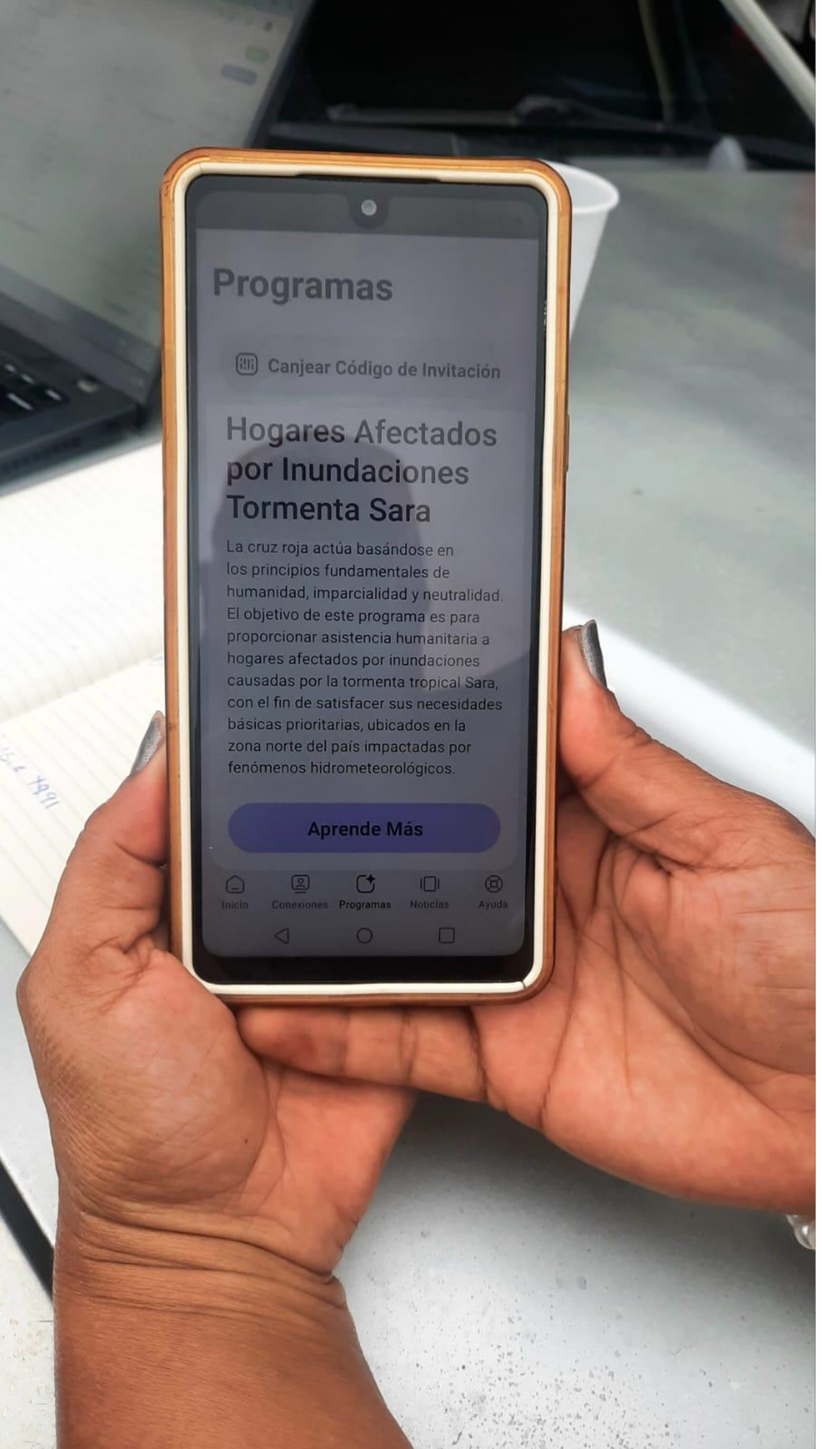


What is ACCESSRC?

- **AccessRC**: self-registration application that includes account registration, program application, messaging and information.

- **Program Management Module (PMM):** back-end **module** used by program staff and caseworkers to review and validate applications and monitor anomalies through the dashboard, send messages or follow up.

  - **Payments:** Review of payments prior to final payment distribution

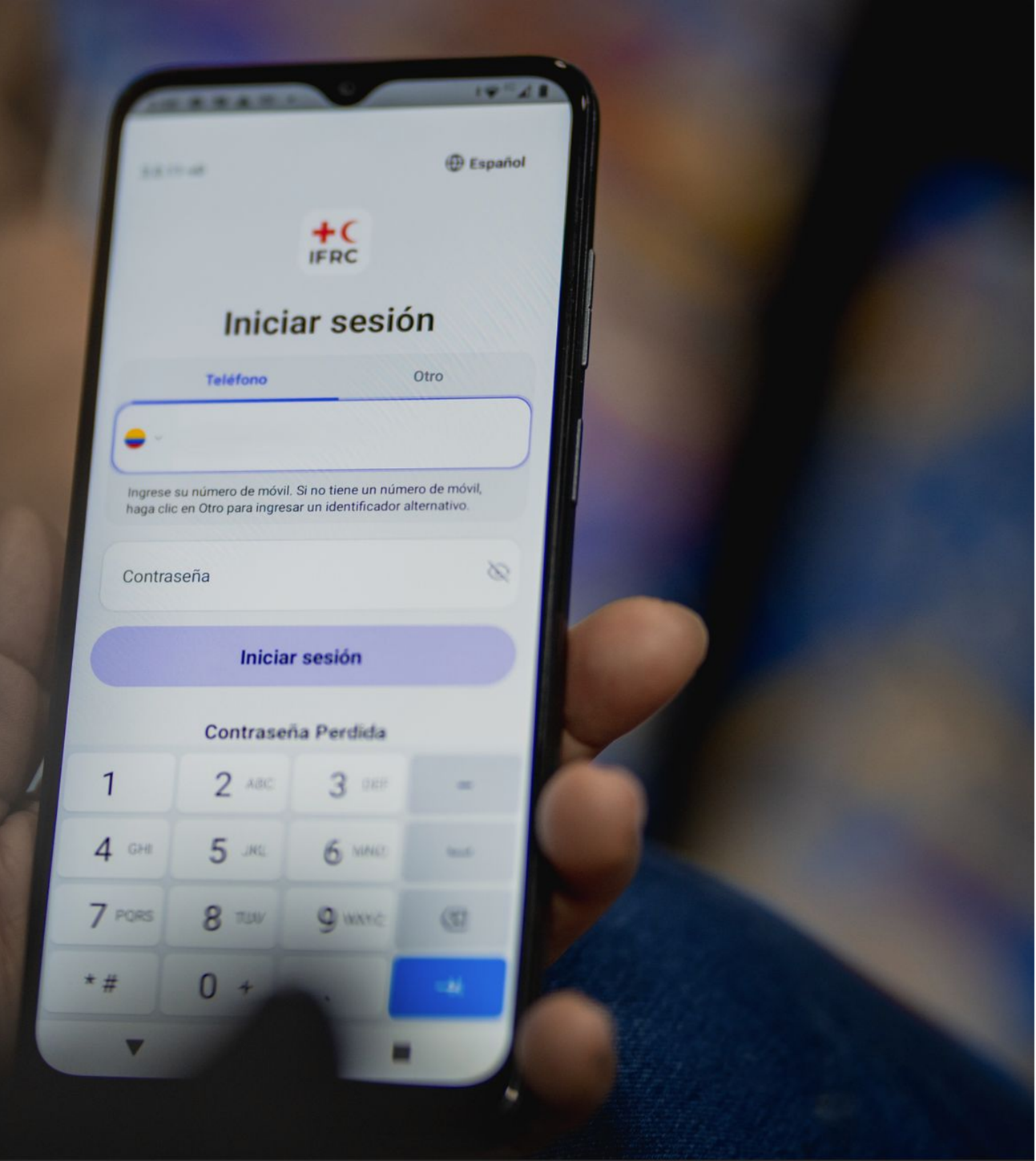
  - **Finance and Accounting:** Payment Requests, Cash Flow and Reconciliation

AccessRc

Download the application

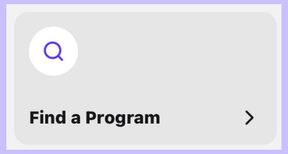
GET IT ON Google Play

Download on the App Store



Applying for a Program Through an Invitation Code

1 Click



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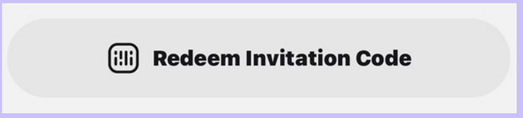

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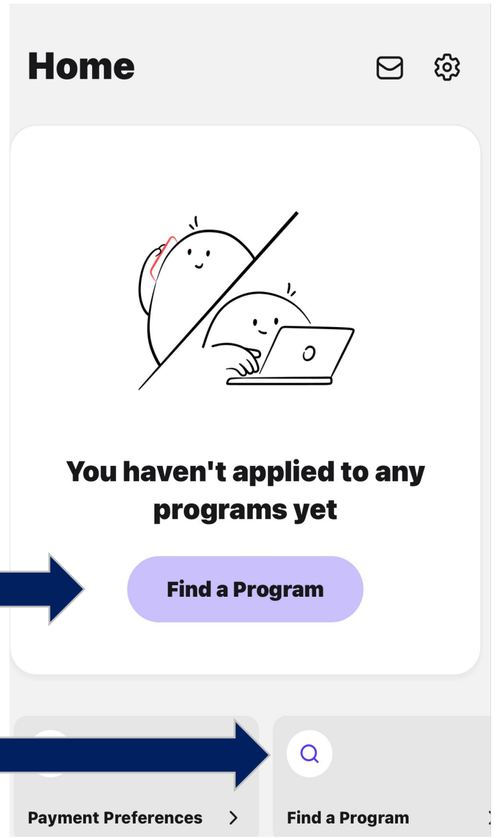

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Or

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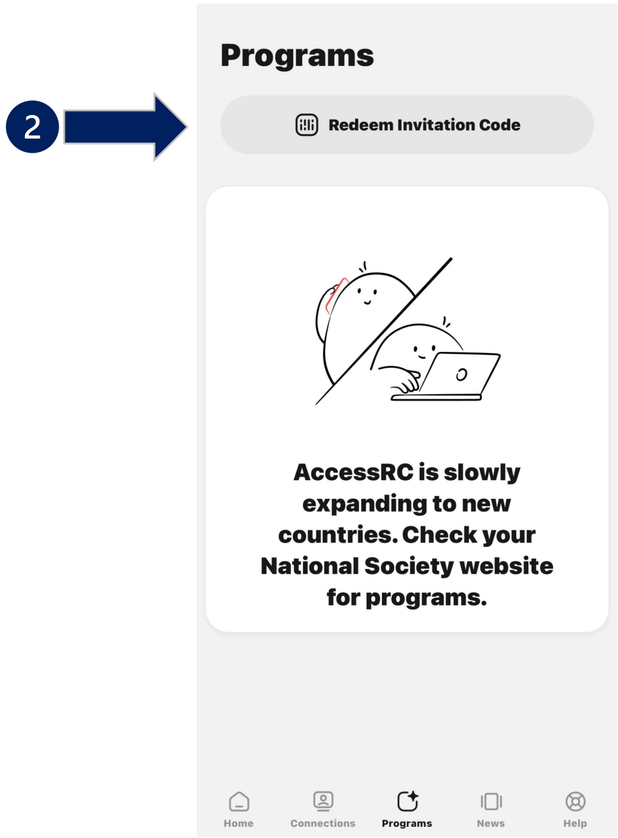

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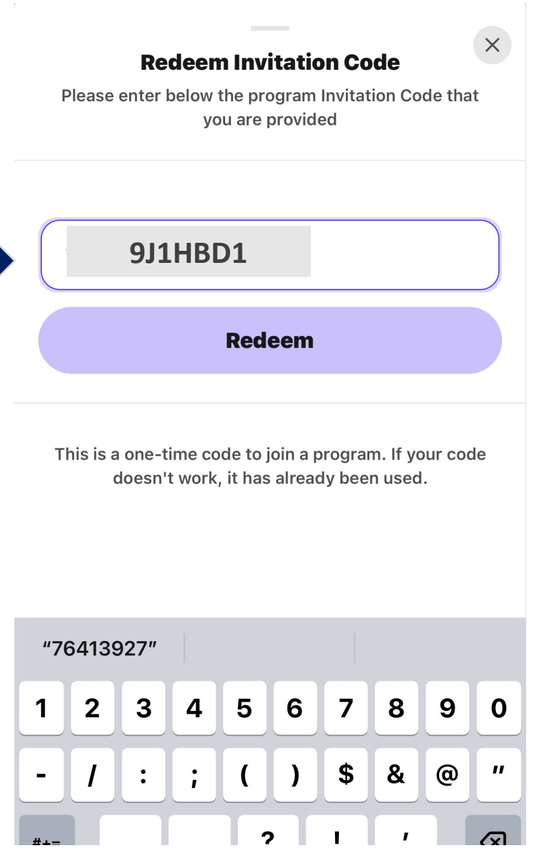

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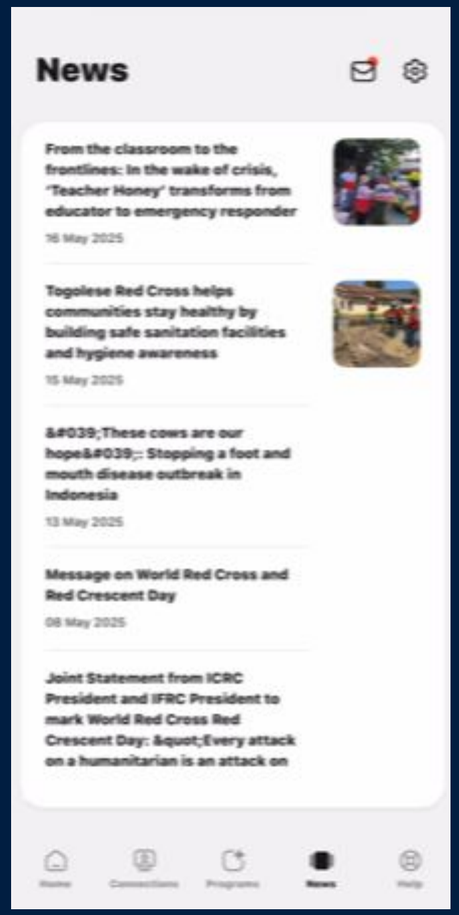

Now have a quick look at the various sections before going back to programs

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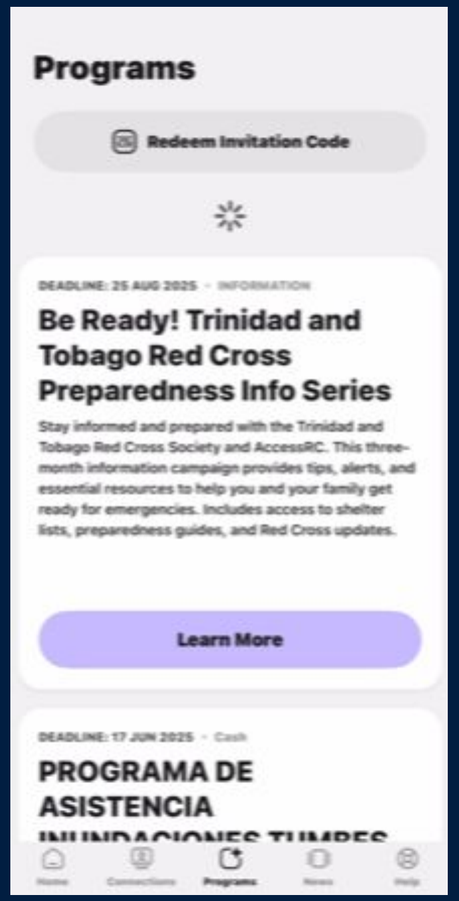
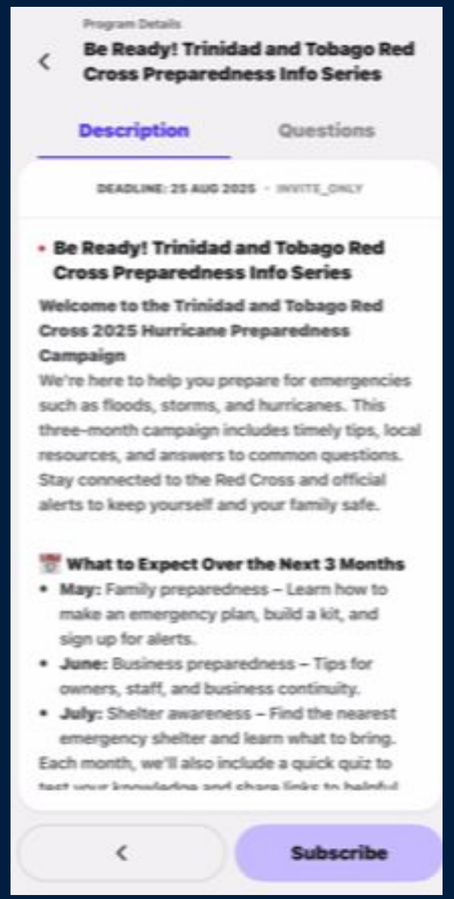


Click Programs

Click continue



Click subscribe

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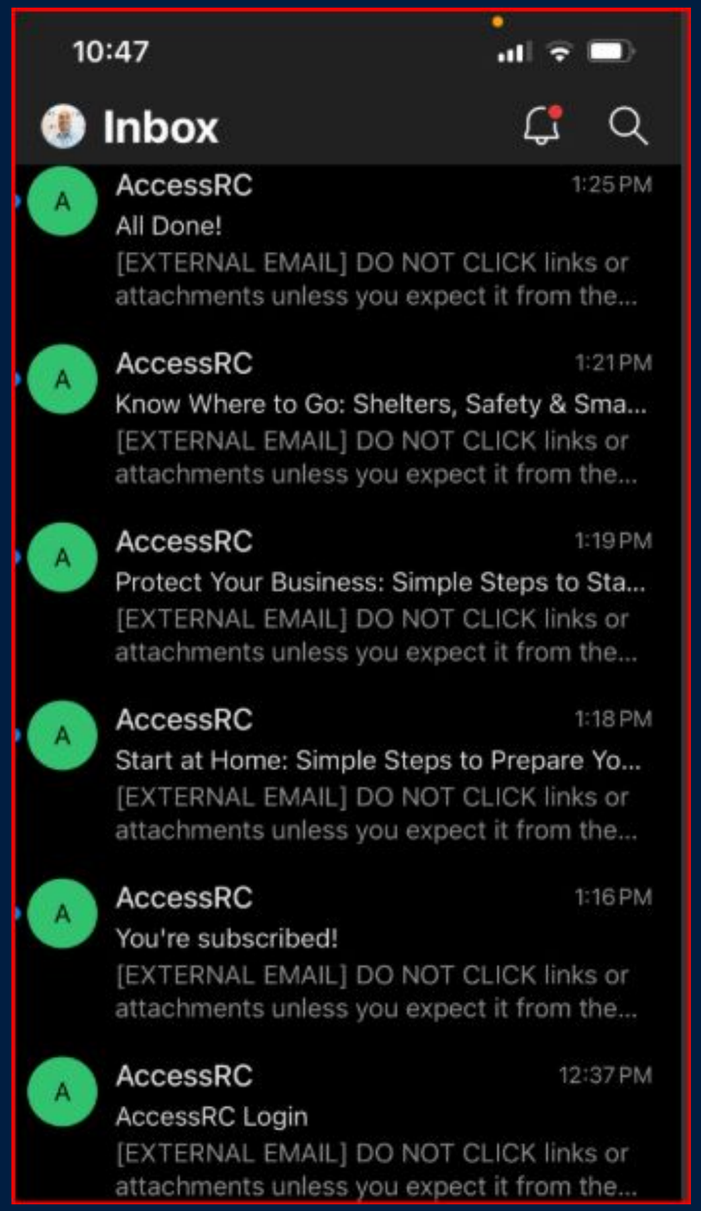
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All Done!
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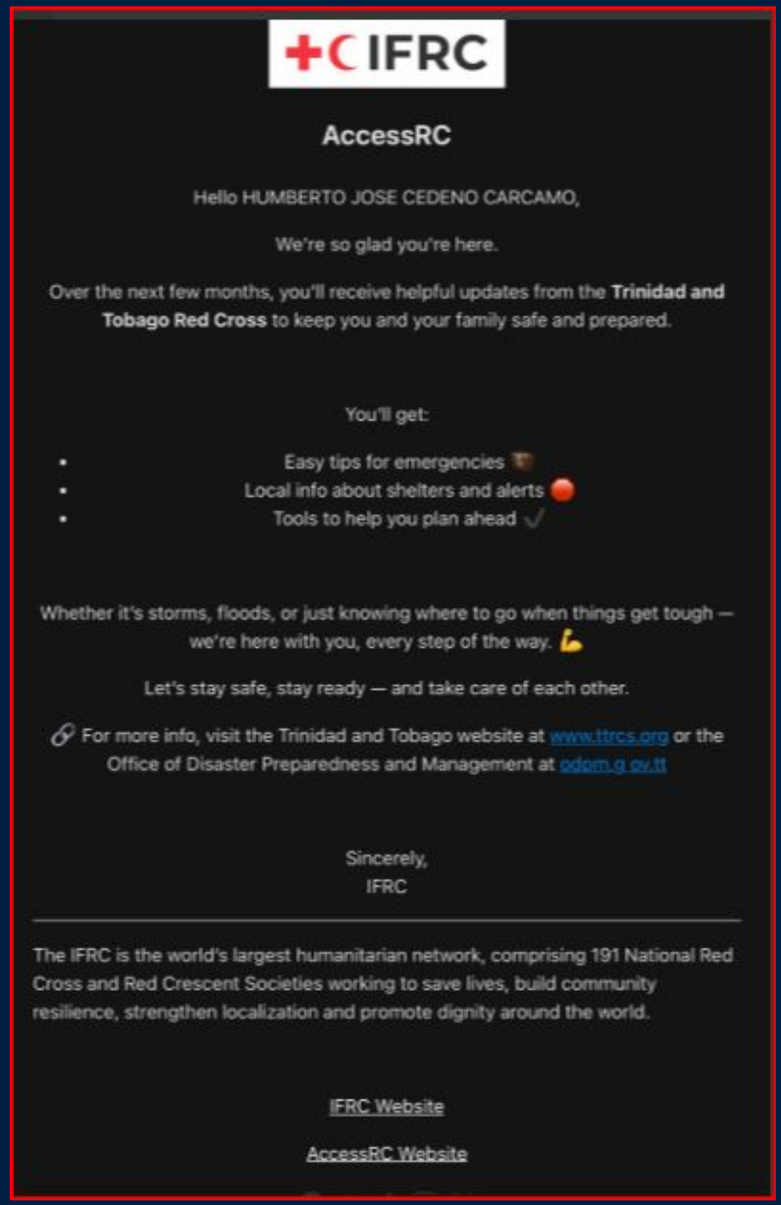
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AccessRC
Hello HUMBERTO JOSE CEDENO CARCAMO,
We're so glad you're here.
Over the next few months, you'll receive helpful updates from the Trinidad and Tobago Red Cross to keep you and your family safe and prepared.
You'll get:
Easy tips for emergencies
Local info about shelters and alerts
Tools to help you plan ahead
Whether it's storms, floods, or just knowing where to go when things get tough — we're here with you, every step of the way.
Let's stay safe, stay ready — and take care of each other.
For more info, visit the Trinidad and Tobago website at www.ttrcs.org or the Office of Disaster Preparedness and Management at odpm.g ov.tt
Sincerely,
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The IFRC is the world's largest humanitarian network, comprising 191 National Red Cross and Red Crescent Societies working to save lives, build community resilience, strengthen localization and promote dignity around the world.
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Intervention Area

Shelter	Food	Water and Sanitation	Health	Livelihoods

CEA	CVA	M&E	IM	AA

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https://accessrc.org/

For more information:

https://accessrc.org/

Thank you!

Cash and Voucher Assistance/ CVA IFRC Americas

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