# REDROSE E-VOUCHER TRAINING OVERVIEW

**DAY 1**
**Introduction and Platform Training**

**Description**
Day 1 starts with a general overview of ONEsolution presentation and continues with a managed hands-on workshop which covers a full cycle of the operations that are going to take place.

**Activities**
- Red Rose ONEsolution Presentation
- Hands-on Workshop

**Participants**
All people who are going to be involved in implementation including Program, M&E, Finance, Field teams

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**DAY 2**

**Prepare for Real Operation**

**Description**
On Day 2 separate sessions focusing on different roles are going to take place.

**Activities**
- Hardware/Software Setup and Troubleshooting (Half-Day Morning Session)
- Financial Records, Receipts, Reports Session (2 Hours after lunch)
- Program Details and M&E Session (2 Hours after Finance Session)

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**DAY 3**

**Market Day**

**Description**
On Day 3, with higher understanding of all the aspects, real system, market parameters, devices etc. will be setup.

**Activities**
- Vendor devices, accounts, login cards etc. setup/check/package (morning session)
- Prepare beneficiary cards for delivery (Field Staff to prepare cards and pins with info flyers etc., parallel morning session)
- Set platform & market parameters (after lunch session)
- First top-up and sync (end of the day, 1 hr)

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**DAY 4**

**Review**

**Description**
On Day 4, devices will be delivered to vendors and cards to beneficiaries in the morning. In the afternoon market will start.

**Activities**
- Vendor training and device delivery (morning session)
- Beneficiary card delivery and training (parallel morning session)
- Start the market and monitor activities (afternoon)
- Sync the devices, print the day reports (end of day)

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**DAY 5**

**Review**

**Description**
On Day 5, market continues running without the need of presence and the ONEplatform already have real data to analyze. All data, reporting, dashboards etc. will be reviewed.

**Activities**
- Get feedback from field staff and discuss
- Review financial papers and information flow (vendor day reports, payment requests etc.)
- Review market data (overview, dashboards, excel reports, etc.)
- Discuss customisation requirements

**Participants**
Day 5 is flexible and usually starts with participance of all related people including Finance, M&E, Program, Field and depending on the feedback and questions remaining part of the day is designed